

EBPOΠΕЙСКИ ПАРЛАМЕНТ PARLAMENTO EUROPEO EVROPSKÝ PARLAMENT EUROPA-PARLAMENTET
EUROPÄISCHES PARLAMENT EUROPA PARLAMENT EYPΩΠΑΪΚΟ ΚΟΙΝΟΒΟΥΛΙΟ EUROPEAN PARLIAMENT

PARLEMENT EUROPÉEN PARLAIMINT NA hEORPA PARLAMENTO EUROPEO EIROPAS PARLAMENTS

EUROPOS PARLAMENTAS EURÓPAI PARLAMENT IL-PARLAMENT EWROPEW EUROPEES PARLEMENT

PARLAMENT EUROPEJSKI PARLAMENTO EUROPEU PARLAMENTUL EUROPEAN

EURÓPSKY PARLAMENT EVROPSKI PARLAMENT EUROOPAN PARLAMENTTI EUROPAPARLAMENTET

Directorate-General for the Presidency
Directorate for relations with National Parliaments
Legislative Dialogue Unit

#### **Interparliamentary Committee Meeting**

#### COMMITTEE ON FOREIGN AFFAIRS

# THE EU EXTERNAL ACTION AGENDA \*\*\*

#### WESTERN BALKANS

Monday, 1 December 2014, 15.00-18.30 Tuesday, 2 December 2014, 9.00-12.30

József Antall Building, room JAN 2Q2

**European Parliament, Brussels** 

# PRACTICAL INFORMATION A-Z

# <u>Arrival and Distribution of Access Cards</u>

Registered participants can collect their access cards from the reception area located in the entrance zone of the

Monday, 1 December 2014, 14.00 – 15.00

József Antall building (JAN), Solidarność 1980 Esplanade.

Alternatively, the Brussels-based representatives of the national Parliaments may collect the access cards for their delegations from the office of the Directorate for Relations with National Parliaments from Katarina Hesslevik (**WIE 05U022**) on the morning of Monday, 1 December, from 10h00 to 11h30.

Please note that the collected access card is valid for the two-days meeting. Getting another access card the second day will not be possible within a respectable delay (spending a lot of time at the Accreditation Centre).

#### Cloakroom

Coats may be left (unguarded) on coat racks outside the meeting room. The European Parliament declines responsibility for the loss or theft of items.

#### **Internet / WIFI Access**

Upon registration, participants can request an access code for the European Parliament wireless internet service. This access code is valid for the day of the meeting. Participants who request such an access code will need to sign a document stating that they agree with the terms and conditions of the European Parliament's internet service.

Please note that **no workstations** or computer rooms will be provided at the meeting.

# **Meeting Documents**

Meeting documents are available at <a href="http://www.europarl.europa.eu/relnatparl/en/meetings.html">http://www.europarl.europa.eu/relnatparl/en/meetings.html</a>

# Cocktail

The meeting will be followed by a cocktail which will take place in front of the meeting room JAN 2Q2.

#### **Taxis**

A taxi-rank is to be found on the Place de Luxembourg (2 minutes from the entrance to the József Antall building).

# **Contacts**

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